

BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION

NOVEMBER 21, 2023

REGULAR SESSION MEETING @ 6:30 PM

EXECUTIVE SESSION IF NECESSARY

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ROLL CALL Time: 6:30 PM

Dr. Swabb	P	Mrs. Brewer	P	Mr. Besecker	P	Mr. Manuel	P	Mrs. Hill	P
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BOARD PRESIDENT'S REPORT:

A. Welcome

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda."

This meeting will be broadcasted. In person meeting will be held in Room 404.

REVIEW OF AGENDA & APPROVAL OF MINUTES

A. Additions and Deletions to Agenda

B. Approval of the Agenda

Motion: Mrs. Hill; Second: Mrs. Brewer

Mrs. Hill	I	Dr. Swabb	I	Mrs. Brewer	I	Mr. Besecker	I	Mr. Manuel	I
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MOTION PASSED 5-0

RESOLUTION NO 092-2023

C. October 17, 2023 - Approval of Minutes of Regular Meeting

Motion: Mrs. Brewer; Second: Mr. Manuel

Mrs. Hill	I	Dr. Swabb	I	Mrs. Brewer	I	Mr. Besecker	I	Mr. Manuel	I
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MOTION PASSED 5-0
RESOLUTION NO 093-2023

D. Student Spotlights -

Sophia Wood - Nominated by Mrs. Frey (Absent) – Presented by Mr. Daugherty

"I would like to recognize Sophia Wood for this month's Student Spotlight. Sophia Wood is currently a third grade student at Bradford Elementary. She enjoys playing with her rabbit and visiting the library to find new books to read. She also likes doing gymnastics and cheering. I have nominated Sophia for board recognition because she is a constant representation of what it means to be Bradford's Best. Sophia is a silent leader in our classroom, following all directions promptly without any complaints. Her model behavior helps create a positive and peaceful learning environment. Sophia also comes to school eager to learn and never gives up even when challenges arise. Her resilience and hard work has allowed her to reach goals and grow academically just within a few months. I have no doubt that Sophia will continue to strive for excellence in all that she chooses to do this year and beyond. Great Job. Sophia & Congratulations!"

McKinlee Miller - Nominated by Mrs. Griffith (Absent) – Presented by Mr. Daugherty

"I would like to recognize McKinlee Miller for this month's Student Spotlight. McKinlee Miller is currently a third grade student at Bradford Elementary. Outside of school, she loves playing sports. She plays softball and basketball, and enjoys volleyball and golf. McKinlee also loves horses and working with arts and crafts. I have nominated McKinlee for board recognition because she is a great role model for the students of Bradford. McKinlee is kind, well-organized, and follows all expectations. She comes to school each day with a positive attitude and is always willing to help in the classroom, as well as her classmates. McKinlee gives her best effort in everything she does and is dedicated to being the best student she can be. Both her academic excellence and kindhearted personality are proof she is deserving of this recognition. I look forward to seeing more of McKinlee's accomplishments this year and know she will continue to work hard and be successful in her future. Great Job McKinlee & Congratulations!"

Tevin Smith - Nominated by Mr. Koverman (Absent) – Presented by Mr. Daugherty

"I would like to nominate Tevin Smith for this month's Student Spotlight. Tevin is a hardworking 7th grader in my first period class. The 7th grade class is full of leaders. Tevin always stands out to me. He is always kind and respectful in my classroom. He answers questions, raises his hand, and comes in with a great attitude. Tevin is a kid that others can look up to and admire. His hard work and determination helped him obtain an A average in the 1st quarter. Great Job Tevin & Congratulations!"

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Scarlet Stinson - Nominated by Mrs. Bolin (Not in attendance) – Presented by Mr. Daugherty

"I would like to recognize Scarlet Stinson for this month's Student Spotlight. Scarlet is the daughter of Abby Hopkins and Brandon Stinson. She spends her free time walking her dog and participating in extracurricular activities like powerlifting and agricultural events for FFA. She is an excellent student who is always kind, respectful, and willing to help others, and she has a strong work ethic. Great Job Scarlet & Congratulations!"

ADMINISTRATIVE REPORTS

A. Mrs. Michelle Lavey, Elementary Principal –

- Halloween parties were held
- PTO Mother/Son Challenge Minute to Win it was held
- Darke County Arts In Education Grade BG-3rd Grade recently occurred
- 5th Grade Neil Armstrong Museum Field Trip took place last week
- 5th Grade Book Tasting took place
- 4th Grade Turkey Traps took place
- 1st Grade Thanksgiving Day Parade happened today, November 21, 2023
- Kindergarten Thanksgiving Day Feast occurred.

B. Mr. Christopher Barr, MS/HS Principal – Not Present

C. Mr. Bob Daugherty, Assistant Principal –

- Women in STEM
- UVCC First Look Day
- Darke County Arts In Education
- FFA National Convention
- Upcoming Events:
 - 11/22 - 11/24/23 - No School for Thanksgiving Break
 - 11/29/23 -Athletic Boosters Meeting 7PM Media Center
 - 11/29/23 -10th Grade to UVCC
 - 12/4 - 12/8/23 -Secret Santa
 - 12/6/23 -PTO Meeting 6PM Media Center
 - 12/9/23 -ACT Testing Day
 - 12/14/23 -Community Blood Drive

D. Mrs. Chloe Thompson, Athletic Director/Transportation Director –

- Athletic Upcoming Events:

- 11/21 - JH Girls Basketball Scrimmage at Covington
- 11/22 - HS Boys & Girls Basketball @ Hoosier Gym (scrimmage vs Brookville)
- 11/25 - JH Girls Basketball vs Houston
- 11/25 - HS Girls Basketball @ Milton Union
- 11/27 - HS Girls Basketball @ Fairlawn
- 11/27 - JH Girls Basketball @ TVS
- 11/28 - JH Boys Basketball @ Brookville (scrimmage)
- 11/30 - HS Girls Basketball vs TVS
- 11/30 - JH Girls Basketball @ Fairlawn
- 12/01 - HS Boys Basketball vs Legacy Christian
- 12/02 - HS Boys & Girls Basketball vs East Dayton Christian (Hall of Fame)

- Football Senior Night

Peyton Melgaard	Landon Wills
Grayson Wills	MyKynna Kennedy
Eric Keener	Garrett Trevino
Trey Schmelzer	Xavier Robinson
Hudson Hill	Owen Beachler
Tucker Miller	

- Post Season Honors – Western Ohio Athletic Conference

Savannah Beachler-	1 st Team	-Cross Country
Ryleigh Dotson -	2 nd Team	-Volley Ball
Daphne Lavey -	Special Mention	-Cross Country
Stephen Stewart -	Special Mention	-Cross Country
Brooklyn Crickmore -	Special Mention	-Volley Ball
Gage Shafer -	Special Mention	-Golf
Owen Canan -	Special Mention	-Football
Trey Schmelzer -	Special Mention	-Football

- Post Season Honors – Southwest District Honors - Football

Hudson Hill	-1st Team	Tucker Miller	-1st Team
Trey Schmelzer	-1st Team	Owen Canan	-2nd Team
Eric Keener	-2nd Team	Kaleb Tegtmeier	-2nd Team
Landon Wills	-2nd Team	Griffin Trevino	-2nd Team

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E. Mrs. Maria Brewer, Upper Valley CC update –

- 11/29 - Explore Career Days
- 11/30 - Open House

F. Mr. Joe Hurst, Superintendent –

- Annual Seniors Serving Seniors – 63 meals served, plus 4 served in school
- Exploring options to clean HVAC ducts
- STEM/Food Court/Restrooms blueprints

G. Mrs. Carla Surber, Treasurer –

- Five Year Forecast presentation with slide show
Short presentation explaining the dynamics of the district
- Discussion of OSBA events and seminars

PUBLIC PARTICIPATION - None

FINANCIAL REPORT FROM THE TREASURER: Mrs. Carla Surber

Consent Calendar (items 1 through 13). All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Calendar and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda items:

1. Financial Journal – October 2023
2. Check Register – October 2023
3. Then & Now certification of bills that were obligated by employees of the district:

Business	Encumbered	Payable	Responsible Party
Lasting Impressions	\$0	\$50.00	C. Thompson
McVay's Dairy & Ice Cream	\$388.00	\$416.00	D. Didier
Zapp Bag	\$209.98	\$211.90	M. Skinner
Amazon	\$299.10	\$349.10	C. Hartzell
Darke County ESC	\$0	\$1,190.00	Special Ed
Darke County ESC	\$175.00	\$928.33	Special Ed
Miami County Deputies Assoc.	\$0	\$735.00	C. Thompson
Board Works	\$0	\$189.00	B. Daugherty
Marshall's Service	\$0	\$149.95	C. Thompson

4. Recommend approval of Transfers and Advances for the month:
5. Recommend approval of Permanent appropriations for necessary amendment.
6. Recommend acceptance of a donation from Gordon & DeSantis Orthodontics, LLC to go for an award to Mrs. Reed.
7. Recommend acceptance of a donation from Darrell & Cathy Gambill in the amount of \$175.00 for the lunch program.
8. Recommend acceptance of an award of \$3,600.00 by completing the Ohio K12 Network Subsidy & Building Tech Data Fiscal Year 2024 application.
9. Resolution for the FY2025 Tax Budget

A RESOLUTION DECLARING THE INTENTION TO PROCEED UNDER THE ALTERNATIVE TAX DOCUMENT FORMAT PROVIDED UNDER SECTION 5705.281 OF THE OHIO REVISED CODE AND TO REFRAIN FROM THE PREPARATION OF A TAX BUDGET FOR THE FISCAL YEAR 2025, AND AUTHORIZING AND DIRECTING THE CHIEF FISCAL OFFICER OF THE BRADFORD EXEMPTED VILLAGE SCHOOL DISTRICT TO PREPARE AND TO SUBMIT TO THE MIAMI COUNTY BUDGET COMMISSION SUCH INFORMATION AND DOCUMENTS AS ARE NECESSARY INCIDENT TO SAID PROCESS AND SUBMISSION, AND TO TAKE SUCH OTHER ACTIONS AS MAY BE REASONABLY NECESSARY INCIDENT THERETO.

WHEREAS, Section 5705.281 of the Ohio Revised Code authorizes and empowers a county budget commission, by an affirmative vote of a majority of its members, including an affirmative vote by the auditor of the county, to waive the requirement that a taxing authority of a subdivision or other taxing unit adopt a tax budget, as is provided under Section 5705.28 of the Ohio Revised Code, and require such taxing authority to provide such information as may be required by the commission to perform its duties under Chapter 5705 of the Ohio Revised Code, including dividing the rates of each of the subdivision's or taxing unit's tax levies as provided under Section 5705.04 of the Ohio Revised Code; and

WHEREAS, pursuant to the terms and provisions of Section 5705.281 of the Ohio Revised Code, the Miami County Budget Commission, by an affirmative vote of a majority of its members, including an affirmative vote by the Auditor of Miami County, Ohio, has authorized and permits the taxing authority of a subdivision or other taxing unit within Miami County, Ohio, to refrain from adopting a tax budget, and has designated the information which the said Budget Commission requires of each taxing authority of a subdivision or other taxing unit to permit the Budget Commission to perform its duties under Chapter 5705 of the Ohio Revised Code; and

WHEREAS, it is the desire and intention of the Board of Education, as the taxing authority of Bradford Exempted Village School District, to elect to refrain from adopting a tax budget for the fiscal year 2025 and, in the alternative, to submit to the Budget Commission the information and documents which it has indicated will be necessary in the absence of such adoption; and NOW, THEREFORE, BE IT:

RESOLVED, by the Bradford Board of Education Miami County, Ohio, that:

1. The Bradford Board of Education of the Bradford Exempted Village School District hereby declares the intention of the Bradford Board of Education to proceed under the alternative tax document format provided under Section 5705.281 of the Ohio Revised Code and to refrain from the preparation of a tax budget for the fiscal year 2025; and
 2. The Board of Education of the Bradford Exempted Village School District hereby authorizes and directs the Chief Fiscal Officer of the Bradford Exempted Village School District to prepare and to submit to Miami County Budget Commission such information and documents as are necessary incident to said process and submission, and to take such other actions as may be reasonably necessary incident thereto; and
 3. The Bradford Board of Education of the Bradford Exempted Village School District hereby finds and determines that all deliberations and actions related to the foregoing were affected in open and public session and in full compliance with Section 121.22 of the Ohio Revised Code, and otherwise as is provided by law.
10. Recommend approval of the Five Year Forecast as presented to the Board of Education.
 11. Recommend approval to apply for the FY24 Ohio Attorney General's School/Law Enforcement Technology Linking Safety Grant in the amount of \$30,000.00.
 12. Recommend approval to apply for the 2024 EPC Wellness Grant Program in the amount of \$2,550.00.
 13. Recommend approval to apply for the National School Lunch Program (NSLP) Equipment Grant, purpose of 2023-2024 equipment assistance grant funding.

Motion: Mr. Besecker; Second: Mr. Manuel

Mrs. Hill	I	Dr. Swabb	I	Mrs. Brewer	I	Mr. Besecker	I	Mr. Manuel	I
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MOTION PASSED 5-0
RESOLUTION NO 094-2023

OLD BUSINESS - None

NEW BUSINESS

Consent Items (items 1 through 12). All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Items and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda Items pending completion of all necessary requirements including certifications/licensure and successful completion of criminal background checks:

1. Resignations/Employment/Job Descriptions:
 - A. Employment - Supplemental Assignments - One (1) Year Supplemental Contract for the 2023-2024 school year:
 - Amend Resolution #033-2023,
 - Nick Bandstra** to be hired as a Varsity Head
Football Coach for the 2023-2024 school year.
 - Tracy Barhorst** – Ticket Taker
 - Deb Wirrig** – Ticket Taker
2. Recommend approval to an agreement between Lyndsay Richey Music Therapy Services LLC and Bradford Exempted Village School District at a rate of \$80.00 per 60 minute Music Therapy Session. Mileage reimbursement is set at the IRS rate of \$0.655 per mile and may change in accordance with the law.
3. Recommend authorizing Southwestern Ohio Educational Purchasing Council, acting jointly as a member of the Ohio School Consortium (“consortium”), to issue a request for proposal for the purchase of competitive retail natural gas service from the lowest and best bidder submitted to consortium and authorizing the board to purchase competitive retail natural gas service from such bidders.
4. Recommend approval per The Board of Trustees of the Bradford Public Library to appoint Sharon Moore to a term of office as Trustee of the Bradford Public Library beginning January 1, 2024, and continue to December 31, 2030. Mrs. Moore will be replacing Tom Helmick whose term is expiring on December 31, 2023.
5. Recommend approval of Section 125 Flexible Benefit Plan Adoption Agreement effective January 1, 2024 and ends on December 31, 2024.
6. Recommend acceptance of a grant from Miami County Foundation in the amount of ~~\$40,248.00~~ \$7,500.00, \$2,500.00 to be used for digital information center and \$5,000.00 to be used for spring sports complex concrete. The Miami County Foundation awarded \$2500.00 of our request of \$5248.00.
7. Recommend approval of a Memorandum of Understanding with the Bradford Education Association to temporarily increase the sick leave bank allowance.
8. Recommend approval of a Memorandum of Understanding with Council on Rural Services Preschool and Bradford Exempted Village School District.

9. Recommend approval of a contract with M&T Excavating, LLC for snow removal at a rate of \$105.00 per hour per truck for the following 2023-2024 winter season.
10. Recommend approval of a contract with Shoreline Power Services Inc., assuming our third estimate will be over their proposal, to install a generator panel for kitchen equipment in the amount of \$10,790.00. This will be fully funded by the Healthy Foods Grant.
11. Recommend approval under ORC 3319.10 for **Brooke Fair** employed as a substitute teacher with an assignment to one specific teaching position in excess of 60 days to the minimum salary on the current adopted salary schedule as of November 17, 2023.
12. Recommend purchasing a Digital Information Center/KIOSK not to exceed \$7,000 to be funded through the Miami County Foundation and the Covington Eagles donation.

END OF CONSENT AGENDA

WHEREAS this Board has posted the above positions as being available to employees of the District who hold education licenses, and no such employees meeting all of the Board's qualifications have applied for, been offered, and accepted such positions, and

WHEREAS this Board then advertised these positions as being available to licensed individuals not employed by this District, and no such people meeting all of the Board's qualifications have applied for, been offered, and accepted such positions,

Be it **THEREFORE RESOLVED**, that the above non-licensed individuals be employed as noted.

Motion: Mrs. Brewer; Second: Mr. Manuel

Mrs. Hill	I	Dr. Swabb	I	Mrs. Brewer	I	Mr. Besecker	I	Mr. Manuel	I
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MOTION PASSED 5-0
RESOLUTION NO 095-2023

13. Recommend approval to purchase a Hobart dishwasher in the amount of \$57,052.11, from the Food Service Account as a Federal purchase meeting the requirements of board policy and Bradford Procurement Procedures. Quotes were sought under the small purchase method and evaluated under procurement rules .

Motion: Mrs. Besecker; Second: Mr. Manuel

Mrs. Hill	I	Dr. Swabb	I	Mrs. Brewer	Abstain	Mr. Besecker	I	Mr. Manuel	I
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MOTION PASSED 4-0
RESOLUTION NO 096-2023

14. Recommend approval to close out contract with Heiberger Paving, Inc., contingent on meeting requirements as discussed with architect.
15. Recommend approval to close out contract with Southern Bleacher Company, contingent on meeting requirements as discussed with architect.
16. Recommend approval to close out contract with Shoreline Power Services, Inc., contingent on meeting requirements as discussed with architect.
17. Recommend approval of a change order for Funderburgh Excavating deleting unused Allowances 3, 4, and 5 from the original contract, deducting \$33,675.00, contingent on meeting requirements as discussed with architect.
18. Recommend approval of a change order for Southern Bleacher Company deleting unused Allowance #10 from the contract, deducting \$2,500.00.
19. Recommend approval of a change order for Shoreline Power Services, Inc. deleting unused Allowance #11 from contract, deducting \$5,500.00.
20. Recommend advertising for bids for construction of a STEM/food/restroom facility upon the completion of building plans by Bruns Engineering.

Motion: Mrs. Brewer; Second: Mrs. Hill

Mrs. Hill	I	Dr. Swabb	I	Mrs. Brewer	I	Mr. Besecker	I	Mr. Manuel	I
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MOTION PASSED 5-0
RESOLUTION NO 097-2023

ENTER EXECUTIVE SESSION (IF NECESSARY)

- (G) (1) The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing
- (G) (2) The purchase of property for public purposes or the sale of property at competitive bidding
- (G) (3) Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action
- (G) (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- (G) (5) Matters required to be kept confidential by federal law or rules or state statutes
- (G) (6) Specialized details of off security arrangements

Motion: Mrs. Besecker; Second: Mr. Manuel

Mrs. Hill	I	Dr. Swabb	I	Mrs. Brewer	I	Mr. Besecker	I	Mr. Manuel	I
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***MOTION PASSED 5-0
RESOLUTION NO 098-2023***

ENTER EXECUTIVE SESSION at: 7:20PM

EXIT EXECUTIVE SESSION at: 7:40PM


ADJOURNMENT

Motion: Mr. Manuel; Second: Mr. Besecker


Mrs. Hill	I	Dr. Swabb	I	Mrs. Brewer	I	Mr. Besecker	I	Mr. Manuel	I
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MOTION PASSED 5-0

TIME: 7:41PM



Dr. Scott Swabb



Mrs. Carla Surber, CPA